


## Produktinformation

# Office 2016

### Information

	
<i>Tillverkare</i>	Microsoft
<i>Artnr</i>	3YF-00515

## Microsoft Office for Mac Standard 2016 - Buy-out fee - 1 PC - GOV - Open Value Subscription - Level D - additional product - Mac - All Languages

The state-of-the-art authoring and reviewing tools in Word make the creation of polished documents easy. The Insights pane shows relevant contextual information from the web inside Word. The Design tab enables you to manage layout, colors, and fonts across a document. Get more done by working together using built-in tools to share and review documents. Several people can work on the same document simultaneously and use threaded comments to have a conversation right next to relevant text. The Excel for Mac enables you to turn numbers into insights. Familiar keyboard shortcuts and data entry enhancements like formula builder and autocomplete immediately make you more productive. Excel also helps you visualize your data by recommending charts best suited for your numbers, and letting you quickly preview the different options. PivotTable Slicers help you discover patterns in large volumes of data. Walk into your next presentation with complete confidence. The Presenter View in PowerPoint displays the current slide, next slide, speaker notes, and a timer on your Mac, while projecting only the presentation to your audience on the big screen. An Animation pane helps you design and fine-tune animations, and refined slide transitions ensure the finished product is polished. Easily share your presentation and invite others to work on the same presentation simultaneously. Capture, organize, and share your ideas with digital notebooks that you can access on any device. Find things quickly with a powerful search engine that tracks your tags, indexes your typed notes, and recognizes text in images and handwritten notes. Bold, italicize, underline, highlight, insert files, pictures and tables - format your notes like you want. Easily share notebooks with friends, family, or colleagues so everyone can work together on travel plans, household tasks, or work projects. Managing your email, calendar, contacts, and tasks has never been easier. The Outlook for Mac has push mail support so your inbox is always up to date. The improved conversation view automatically organizes your inbox around threaded conversations, so you'll never hunt for related messages again. And the message preview gives you the first sentence of an email just below the subject line, so you can quickly decide if you want to read it now or come back later.

## Specifikation

### General

<b>Category</b>	Office applications - office suite
<b>Product Type</b>	Buy-out fee
<b>Platform</b>	MacOS
<b>Language</b>	All Languages

### Licencing

Licence Qty	1 PC
Licence Pricing	Volume, government / Level D
Licensing Program	Microsoft Open Value Subscription
Details	Additional product